

PAYMENT APPLICATION

TO: PROJECT NAME AND LOCATION: _____

FROM: ARCHITECT: _____

FOR: _____

APPLICATION # _____ Distribution to:
 PERIOD THRU: OWNER
 PROJECT #s: ARCHITECT
 DATE OF CONTRACT: CONTRACTOR

CONTRACTOR'S SUMMARY OF WORK
 Application is made for payment as shown below. Continuation Page is attached.

1. CONTRACT AMOUNT _____

2. SUM OF ALL CHANGE ORDERS _____

3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2) _____

4. TOTAL COMPLETED AND STORED (Column G on Continuation Page) _____

5. RETAINAGE:
 a. 0.00% of Completed Work (Columns D + E on Continuation Page) _____
 b. 0.00% of Material Stored (Column F on Continuation Page) _____
 Total Retainage (Line 5a + 5b or Column I on Continuation Page) _____

6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total) _____

7. LESS PREVIOUS PAYMENT APPLICATIONS _____

8. PAYMENT DUE _____

9. BALANCE TO COMPLETION (Line 3 minus Line 6) _____

CONTRACTOR'S signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: _____ Date: _____

By: _____

State of: _____

County of: _____

Subscribed and sworn to before me this _____ day of _____

Notary Public: _____

My Commission Expires: _____

ARCHITECT'S CERTIFICATION
 Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: _____

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: _____

By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months		
Total approved this month		
TOTALS		
NET CHANGES		

