

# PAYMENT APPLICATION

TO: Dalke Construction Co Inc  
 2180 16th St NE Salem OR 97301  
 Attn: Accounts Payable

PROJECT NAME AND LOCATION: \_\_\_\_\_

ARCHITECT: \_\_\_\_\_

APPLICATION # \_\_\_\_\_

PERIOD THRU: \_\_\_\_\_

PROJECT #s: \_\_\_\_\_

DATE OF CONTRACT: \_\_\_\_\_

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR  
 \_\_\_\_\_  
 \_\_\_\_\_

**CONTRACTOR'S SUMMARY OF WORK**

Application is made for payment as shown below. Continuation Page is attached.

1. CONTRACT AMOUNT \_\_\_\_\_

2. SUM OF ALL CHANGE ORDERS \_\_\_\_\_

3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2) \_\_\_\_\_

4. TOTAL COMPLETED AND STORED (Column G on Continuation Page) \_\_\_\_\_

5. RETAINAGE:  
 a. 0.00% of Completed Work \_\_\_\_\_  
 (Columns D + E on Continuation Page)  
 b. 0.00% of Material Stored \_\_\_\_\_  
 (Column F on Continuation Page)  
 Total Retainage (Line 5a + 5b or Column I on Continuation Page) \_\_\_\_\_

6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total) \_\_\_\_\_

7. LESS PREVIOUS PAYMENT APPLICATIONS \_\_\_\_\_

8. PAYMENT DUE \_\_\_\_\_

9. BALANCE TO COMPLETION (Line 3 minus Line 6) \_\_\_\_\_

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months		
Total approved this month		
<b>TOTALS</b>		
<b>NET CHANGES</b>		

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



**CONDITIONAL WAIVER AND RELEASE  
UPON PROGRESS PAYMENT**

Upon receipt by the undersigned of a  
check from:  
in the sum of:  
payable to:

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has on the job of:  
located at:

to the following extent.

This release covers a progress payment for labor, services, equipment or material furnished to:  
through:

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: \_\_\_\_\_

Company: \_\_\_\_\_

Signature: \_\_\_\_\_

By: \_\_\_\_\_  
(Name & Title)

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public Signature: \_\_\_\_\_

Notary Public Name: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**UNCONDITIONAL WAIVER AND RELEASE  
UPON FINAL PAYMENT**

The undersigned has been paid in full for all labor, services, equipment, or material

furnished to:

on the job of:

located at:

and does hereby waive and release any right to a mechanic's lien, stop notice, or any right against labor and material bond on the job, except for disputed claims for extra work in the

amount of:

Dated: \_\_\_\_\_

Company: \_\_\_\_\_

Signature: \_\_\_\_\_

By: \_\_\_\_\_  
(Name & Title)

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public Signature: \_\_\_\_\_

Notary Public Name: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.